

# Highlights

## Library



Highlights Library includes collections of fiction (stories) and nonfiction articles. These engaging stories and articles are beautifully illustrated by award-winning artists and contain content that encourages learning and reading, making them perfect for English language learning.

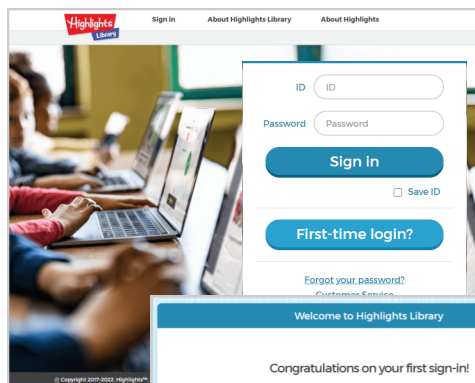
Highlights Library 提供二千九百多本故事和非小說類圖書，及二百五十個動畫或短片。這些富吸引力的故事和文章，包含鼓勵學習和閱讀的內容，幫助孩子學習閱讀，促進英語學習。



### Login 登入

# 1

- Go to <http://library.highlights.com>  
開啟網絡瀏覽器，鍵入網址 <http://library.highlights.com>
- Enter your username and password  
輸入您的用戶名稱和密碼

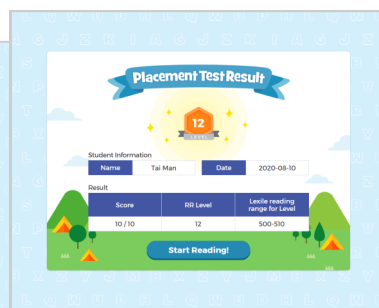
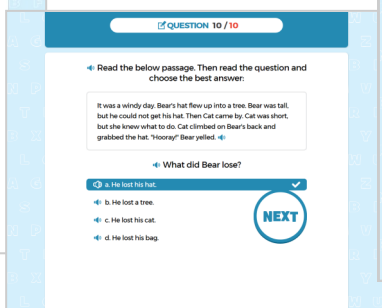
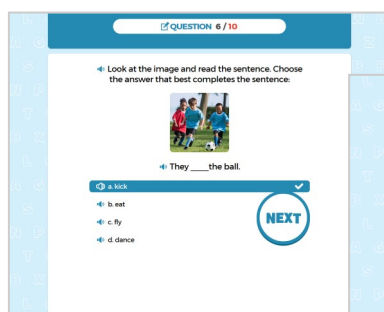
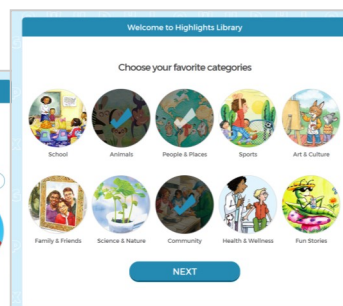
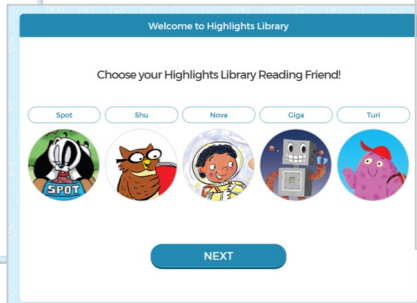
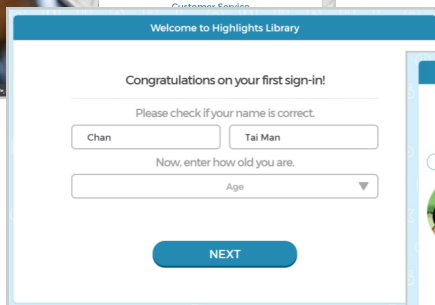


### First Login 首次登入

- Enter your age 先輸入您的年齡
- Choose your Reading Friend 選擇您喜歡的伴讀角色
- Choose your favorite content areas 選擇您喜歡的主題內容 (可選多項)
- Complete the Placement Test 開始水平測試 · 回答 10 題選擇題

#### First-time login?

\*\*\* 由於校方已設定您的用戶名稱和密碼，此功能並不適用。



Through a placement test, you will receive books that correspond to the individual's level with various categories to read based on your interests.

完成後，系統會自動計算結果，找出與您個人水平相對應的圖書。

### TECHNICAL REQUIREMENTS:

Recommended Browsers 瀏覽器: Chrome (Preferred), Internet Explorer (except IE 7, 8)

Operation System 作業系統: Windows

Screen Resolutions 屏幕解象度: 1024 x 768 pixels (minimum 最小值)

\* Optimized on PC, Tablet, iPad 可用於 PC, Tablet, iPad

Any enquiries, GO TO [MY PROFILE](#) > [Support](#) and E-mail US  
如有任何查詢，請到 [MY PROFILE](#) > [Support](#) 頁面電郵至  
[cust.service@stanfordhouse.com.hk](mailto:cust.service@stanfordhouse.com.hk)

Customer service

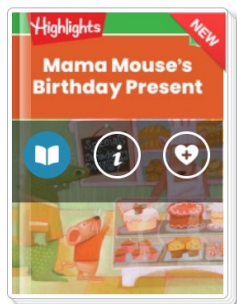


E-mail  
[cust.service@stanfordhouse.com.hk](mailto:cust.service@stanfordhouse.com.hk)

## Read a Book 閱讀圖書

2

- From HOME, hover over a book cover, then click on the book icon  
在主頁面，用滑鼠點擊圖書封面兩下，或點擊書籍圖標 以開啓圖書閱讀模式
- Click play button to read with audio  
閱讀圖書時，點擊播放 按鈕收聽音頻



Use the toolbar to read and listen to the story  
使用頁面下方工具列閱讀及聆聽故事

- Return to HOME 返回主頁
- Double click the upper right corner of the page to make a bookmark and click the bookmark button to return to the bookmarked page  
點擊圖書頁面右上角以製作書籤，並點擊右上角按鈕返回先前設置書籤。
- Full Screen 放大至全屏
- Auto-Play 自動播放
- Go back, Pause/Play, Go forward  
暫停 / 播放音頻，及前後轉頁
- Word or sentence highlighting  
用螢光標出詞或句子
- Repeat current sentence 重複當前句子
- Click to display underlined words. Long clicking underlined words to open a popup that displays the definition.  
單擊放大鏡以顯示帶下劃線的單詞。長按帶下劃線的單詞，彈出窗口以顯示單詞定義及或例句。
- Adjust audio speed 調整音頻速度

Do you want to take the quiz now?

OK Cancel

- When you finish reading a book, click 【OK】 to start the comprehension quiz. 閱讀完畢後，可按【OK】開始解答閱讀理解題目。
- When finished the quiz, click 【OK】 to submit your score and 【Review Answers】 to review the questions and answers again. 完成閱讀理解題目後，可按【OK】以提交得分，並按【Review Answers】再次檢視題目及答案。
- There are **600 Readers+** titles that include extra **Speaking, Listening, and Thinking** post-reading activities. The activities further support reading and English development. 圖書庫中，有 600 本 Readers+ 圖書，提供額外的口語、聽力和思維練習，進一步支援閱讀和英語學習。
- When you finish the quizzes, a pop-up screen will show you the activities. 完成測驗後，您可以於彈出的方框選擇其他練習。

**Completed!**

Try an Activity!

Speaking Listening Thinking

Keep Reading with Highlights!

Read Home

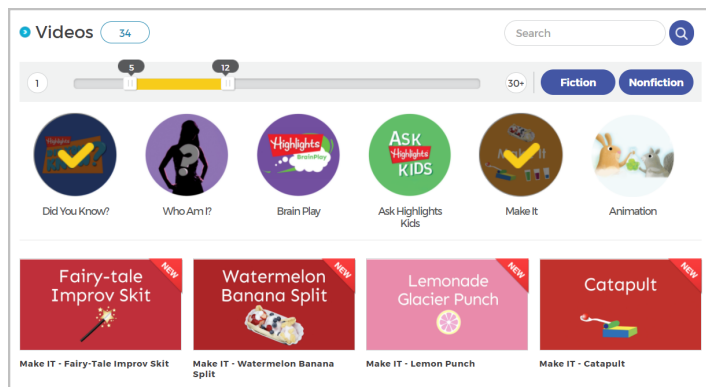
The Readers+ Speaking Activity is not supported on mobile web browsers. You need to use the app or a PC browser. 手機及平板電腦的網絡瀏覽器，暫不支援 Readers+ 中的口語練習，請您使用應用程序或電腦瀏覽器。



## 3

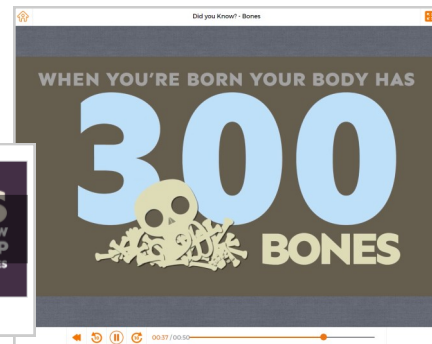
## Videos 影片

- There are 250 videos of entertaining animations and live-action, science facts  
您可以觀看 250 個有趣的故事動畫 · 科學知識和實景短片



Go to **Library** > Videos

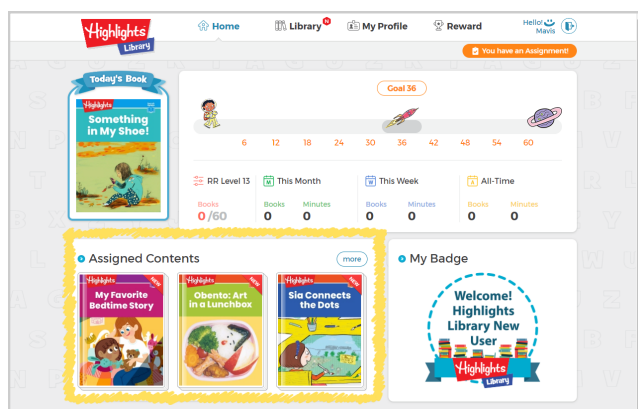
to select the videos by levels and/or categories  
到**圖書館** > **影片部分** ·  
按深淺程度及類別選擇。



## 4

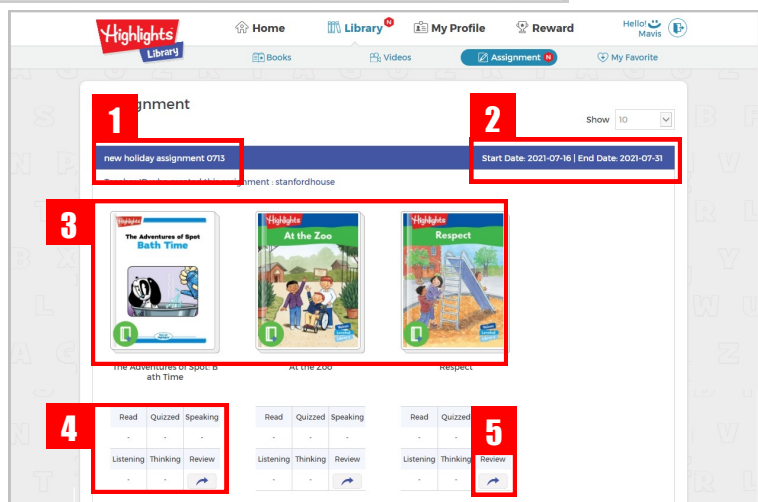
## Assignment 指定閱讀圖書

- View books assigned by your teacher 查看老師指定閱讀圖書列表
- Click the Read icon to read the assigned book  
點擊書籍圖標 以開啓圖書閱讀模式



Read the **Assigned Contents** section as shown in HOME, or go to **Library** > Assignment to read the books as assigned by your teacher  
在主頁「指定內容」部分 · 或到**圖書館** > **作業部分** ·  
查看老師指定圖書及/或短片 · 並完成閱讀及練習。

- 1 Assignment Name 作業名稱
- 2 Start and End Date 指定閱讀期限
- 3 Books in the assignment 作業書目
- 4 Types of activities assigned & your progress 老師指定圖書及相對應練習 · 以及進度
- 5 Review: You can review your scores on any previous activities by clicking the arrow  
您可以通過點擊箭頭 以查看之前任何練習的分數



The “Assigned Books” section will disappear if you do not have any assignments. Please note, “Featured Books” will appear in this section if no books are assigned.  
如果您沒有任何未完成作業 · 【指定內容】部分將不會顯示於主頁面 · 而【精選圖書】將出現在此部分中。

## 5

## Rewards 獎勵頁面

- Receive rewards for reaching reading milestones, including Hidden Pictures puzzles and reading certificates 達到一定閱讀書量 · 可獲得隱藏圖片謎題和閱讀證書作獎勵





## My Profile 個人歷程檔

- Check your reading history 檢視個人閱讀紀錄
- Edit your reading interests 編輯你喜歡的主題
- Take the Level-up test and change your level manually 您可以進行升級測試，以更改您要閱讀的圖書級別

Number	Type	Level	Title	Date	Quit	Spoking	Listening	Thinking	Info
5	General	15	Mama Mouse's Birthday ..	2022-08-17	80	-	-	-	Info
4	General	15	Mud Buddies	2022-07-26	100	-	-	-	Info
3	General	15	Getting the Job Done	2022-06-23	60	-	-	-	Info
2	General	11	A Good Trade	2022-08-14	-	Good!	-	-	Info
1	General	10	In the City	2022-06-14	-	Great!	-	-	Info

**Quick Stats for Last 30 Days**

- Number of books read: 22
- Minutes Read: 15
- Number of activities completed: 2

**Categories** (Data of the last 12 months)

Category	Count
School	3
Animals	2
People & Places	1
Sports	1
Art & Culture	5
Family & Friends	11
Science & Nature	6
Community	3
Health & Wellness	6
Fun Stories	6

**Trend** (Data of the last 12 months)

**Number of books read**

Month	Books Read
2021-09	0
2021-10	11
2021-11	0
2021-12	0
2022-01	0
2022-02	0
2022-03	2
2022-04	1
2022-05	1
2022-06	0
2022-07	8
2022-08	9
2022-09	13

**Minutes read**

Month	Minutes Read
2021-09	0
2021-10	7
2021-11	0
2021-12	0
2022-01	0
2022-02	0
2022-03	0
2022-04	83
2022-05	0
2022-06	2
2022-07	3
2022-08	11

**Number of activities completed**

Month	Activities Completed
2021-09	0
2021-10	7
2021-11	0
2021-12	0
2022-01	0
2022-02	0
2022-03	0
2022-04	0
2022-05	0
2022-06	2
2022-07	3
2022-08	11

Go to **My Profile** > **My History** / **Dashboard** to review your reading history 到我的歷程檔 > 我的歷史 / 數據頁，查看個人閱讀紀錄，及檢視相對應圖表。

- 1 Your current reading level 您的當前閱讀水平
- 2 Number of books read this month and this week 本月及本週閱讀圖書數量
- 3 Click **Parent Report** to access report settings. Enter the parent or guardian email address, select *weekly* or *monthly* report. 點擊【家長報告】進行設置，選擇接收每週或每月報告。
- 4 Reading history, video history and activity scores in last three months 查閱最近三個月閱讀（圖書及視頻）進度表，及完成練習分數。
- 5 Number of books read in each Contents Area (last 12 months) 各主題內容的閱讀數量（過去十二個月）
- 6 Charts show a summary of 'number of books read', 'minutes read' and 'number of activities completed' in a year. 圖表顯示過往一年中，「閱讀圖書數量」、「閱讀時間（以分鐘計）」和「完成練習數量」的摘要。

**My RR Level**

Your current RR level is 7. You can change your level using the buttons below. Highlights Library recommends you read more than 10 books in your level before changing it.

Levels: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30+

**Change your level**

Do you want to change the level?

Cancel OK Level-up Test

**Q. What does Mike want?**

a. to move to a new home  
b. to live in a different place  
c. to miss his friends  
d. to have friends  
e. I don't know

**NEXT**

**Test Result**

**Excellent!**

Student Information		
Name	Date	Test RR Level
Mavis Cheung	2017-09-20	12
Test Result		
Vocabulary	Comprehension	Average
100/100	70/100	85/100

Stay level 10 Change to level 12

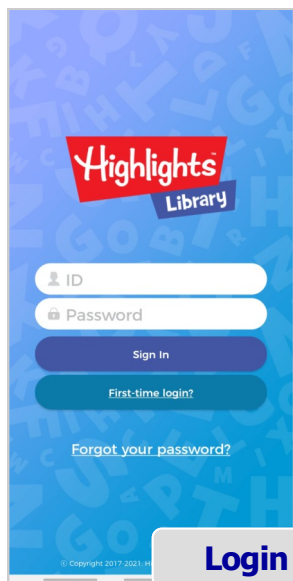
- Go to **My Profile** > **My Level** to change your reading level 到我的歷程檔 > 我的級別以變更您要閱讀的圖書級別
- Click on your desired level and take the Level-up Test. 點擊您想要的圖書級別，並進行升級測試
- Based on the Test Result, decide to stay at the current level or change to the desired level. 根據升級測試結果，您可以決定保留在當前級別或改變到新級別



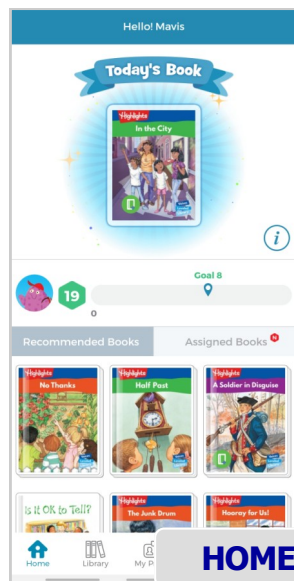
Mobile App 流動應用程式



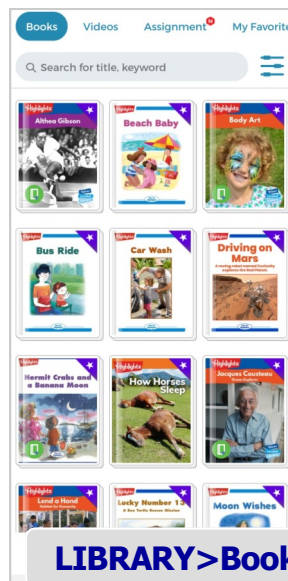
The app makes it easy to access the library from anywhere! with the ability to read offline and save reading progress, children can easily pick up where they left off each time they log in  
 流動應用程式使您可以輕鬆地從任何地方登入 Highlights Library! 在離線情況下，仍可閱讀和保存閱讀進度，讓孩子們可以輕鬆地從上次停下的地方繼續閱讀。



Login



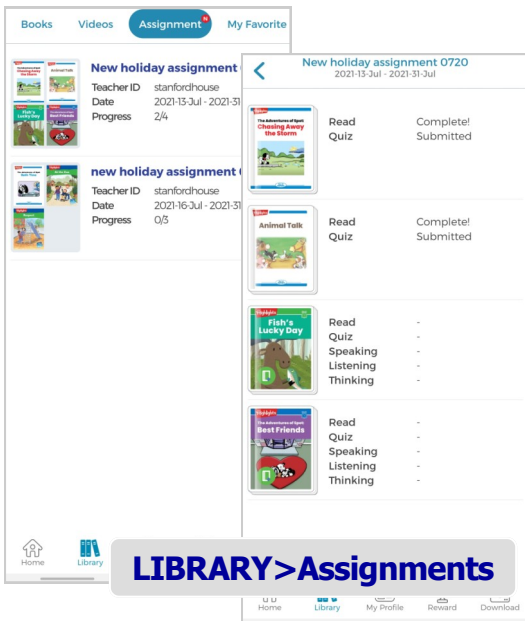
HOME



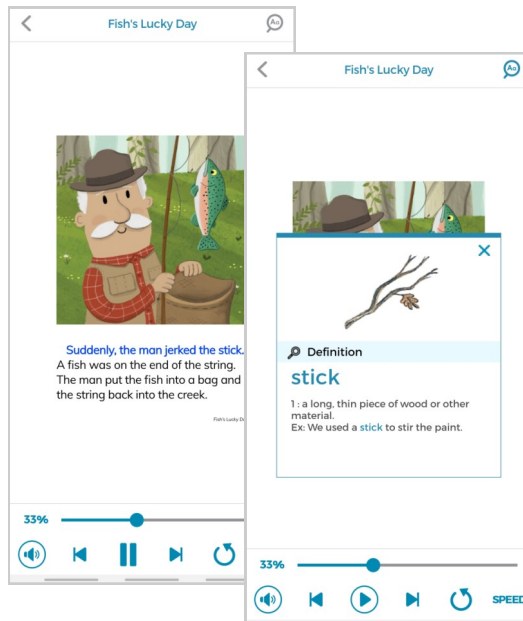
LIBRARY>Books



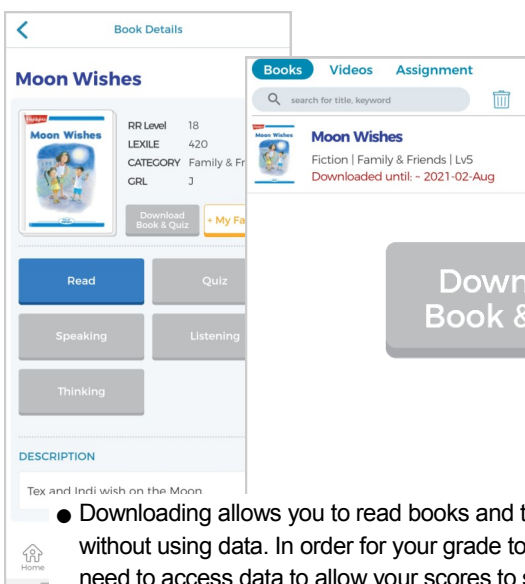
LIBRARY>Videos



LIBRARY>Assignments

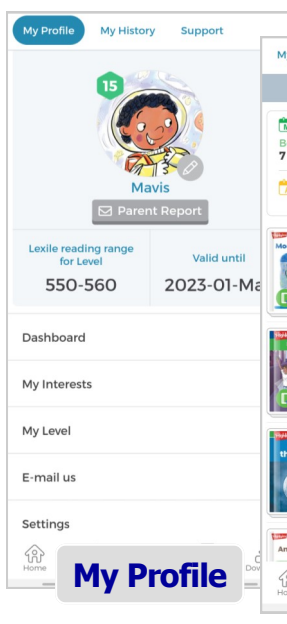


- eBook reading tool allows for customizable reading experience  
下方工具列允許自定義閱讀體驗
- Tapping on a sentence quickly repeats the sentence 點擊一個句子快速重複該句子
- Holding your finger on a word creates a pop up containing the definition 點擊右上角「放大鏡」圖示，再將手指按在單詞上，就會彈出一個包含定義的視窗

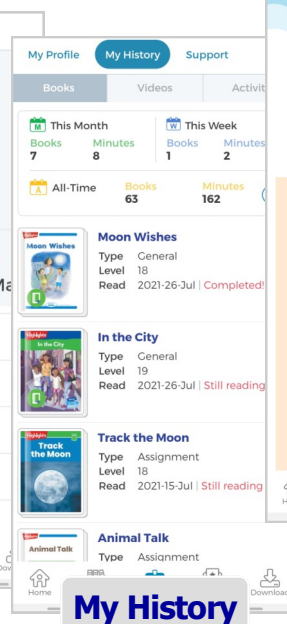


Download Book & Quiz

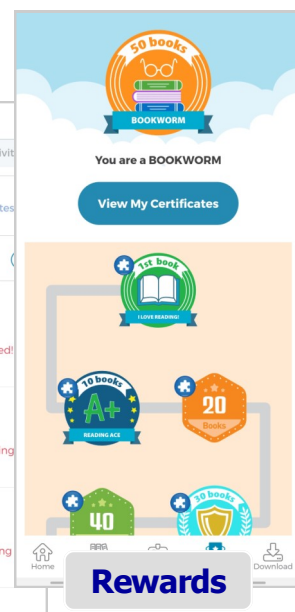
- Downloading allows you to read books and take quizzes without using data. In order for your grade to count, you will need to access data to allow your scores to save.  
下載作業允許您在不使用數據的情況下閱讀書籍和進行測驗。為了計算您的成績，您需要連接數據以儲存您的分數。



My Profile



My History



Rewards



Some assignments may contain Readers+ activities, they cannot be downloaded. 某些作業可能包含 Readers+ 練習，將無法下載。